

In pursuance of the provisions of clause (3) of Article 348 of the Constitution, the Governor is pleased to order the publication of the following English translation of notification no. 1058/XXXVII-2-2004-3(11)/2004, dated: March 29, 2005.

No. – 1058/XXXVII-2-2005-3(11)/2004

Lucknow: Dated March 29, 2005

In exercise of power under sub section (1) of section 38 of the Uttar Pradesh Pandit Deen Dayal Upadhyaya Pashu Chikitsa Vigyan Vishwavidhyalaya Evam Go-Anusandhan Sansthan Adhiniyam, 2001 (U.P. Act no. 27 of 2001), The Governor is pleased to make the following first Statutes of the Uttar Pradesh Pandit Deen Dayal Upadhyaya Pashu Chikitsa Vigyan Vishwavidhyalaya Evam Go-Anusandhan Sansthan, Mathura.

**FIRST STATUTES OF UTTAR PRADESH PANDIT DEEN DAYAL
UPADHYAYA PASHU CHIKITSA VIGYAN VISHWAVIDHYALAYA
EVAM GO-ANUSANDHAN SANSTHAN, MATHURA**

Pariniyam (Statutes) - 2005

**Short title and
commencement**

1 (i) These Statutes may be called the first statutes of Uttar Pradesh Pandit Deen Dayal Upadhyaya Pashu Chikitsa Vigyan Vishwavidhyalaya Evam Go-Anusandhan Sansthan, Mathura 2005

(ii) They shall come into force with effect from the date of publication of this notification in the Gazette.

Chapter-1

Definition

2. In these Statutes, Unless the context otherwise requires –

(i) “Act” means The Uttar Pradesh Pandit Deen Dayal Upadhyaya Pashu Chikitsa Vigyan Vishwavidhyalaya Evam Go-Anusandhan Sansthan, Mathura Adhiniyam 2001

(ii) “Constituent College” means a College or Institution maintained by the University and established on the main campus or else where.

(iii) “Affiliated College” means a college or institution affiliated to the University in accordance with provision of this Adhiniyam and the Statutes.

(iv) words and expressions not defined in these Statutes and used in the Act shall have the meaning assigned to them in the Act.

(v) “Prescribed” means prescribed by the Statutes.

(vi) “Section” means the section of the Act.

Chapter-2

**Authorities of the University
(Section 18 of the Act)**

**Authorities of
the University**

3. Authorities of the University

(a) The Executive Council.

(b) Academic Council.

- (c) The Finance Committee.
 (d) Examination Committee
 (e) Such other authorities as may be declared by Statutes to be the authorities of the University.

(a) The Executive Council shall work as per provisions of sections 19 and 20 of the Act. The Executive Council of University can delegate its power to any authorities of the University or Officer of the University. The Executive Council will take the decision to any issue by majority of votes. The chairman of Executive council will cast his vote to any issue only if the votes are equally divided and his vote will be the deciding factor.

Executive Council

(b) The Academic Council will be constituted and shall exercise the powers and duties as per provisions of section 21 of the Act. The term of the nominated member of the Academic Council shall be two years. The concerned Faculty Board will nominate a representative each from the concerned faculty. Four professors working in the faculty nominated by Vice-chancellor shall be members of academic council*

Academic Council

***Amendment:** Executive Council 13th Meeting (12.12.2008), Proposal No. 2

(c) The Finance Committee will be constituted and shall exercise the powers and duties as per provisions of section 22 of the Act.

Finance Committee

(d) Examination committee shall work as per the provision under section 23 of the Act and accordingly under section 23(1), following shall be the members of the committee:

Examination Committee

(a) Dean of the Faculty/ Principal of College. Chairman
 (nominated by the Vice Chancellor)

(b) Controller of Examination Secretary

(c) Registrar Member

(d) Two Teachers nominated by the vice Chancellor Member

Note: The term of the nominated member of the Examinations Committee shall be one year i.e. one academic year.

(e) Such other authorities as may be declared by Statutes to be the authorities of the University: As per section 24 of the Act, following shall also be the authority of the University:

(i) Board of Faculty of concerned faculty/college: Board of faculty shall supervise and advise on all the academic matters of the concerned faculty and shall submit its proposal to the Academic Council for its approval.

Board of Faculty

CHAPTER -3 Officers of the University (Section 9 of the Act.)

4. Officers of the University

Officers of the University

(1) As per the provision under section 9 of the Act, following shall be the Officers of the University.

(a) Chancellor

(b) Vice Chancellor

(c) Pro-Vice Chancellor

- (d) Registrar
- (e) Finance Officer
- (f) Controller of Examination
- (g) Deans of the Faculty
- (h) Such other persons in the service of the University as may be declared by the Statutes to be the officers of the University.

All the officers (a-g) shall be appointed and shall exercise the powers and duties as per the provision under section 10 to 16 of the Act.

Under section 9(h) of the Act, the Vice Chancellor can declare any officer/teacher of the University as the Officer of the University on the recommendation of the Academic Council and approval of the Executive Council. Accordingly, following shall be the other officers of the University (As per section 9(h) of the Act.)

1. Dean Student welfare (DSW)
2. Director Research.
3. Director Extension.
4. University Librarian.
5. Directors Training and Placement.

**Appointment,
Powers and
Duties**

(2) 39 (A) Appointment, powers and duties of the Officers of the University.

Vice-Chancellor

(B) (i) Appointment – Appointment of the Vice Chancellor shall be made as per the provision made in Chapter 4 Section 11 of the Act.

(ii) Power and Duties- Power and duties of the Vice Chancellor shall be as per provisions made in Chapter 4 section 12 of the Act.

**Pro Vice-
Chancellor**

(C) Appointment, power and duties- shall be as per the provisions of Chapter 4 section 13 of the Act.

Registrar*

(D) (i) Any teacher of any University can be appointed as Registrar of the University for a period of 3 years.

(ii) The teacher should have 5 years of experience of working in a College or University.

(iii) Selection committee consisting of Vice-Chancellor as Chairman and two members nominated by secretary Animal Husbandry Uttar Pradesh Government shall make selection of the candidate for the post of Registrar. The recommendations of the Committee will be sent to Secretary Animal Husbandry Uttar Pradesh Government and Government of Uttar Pradesh will issue the notification.

(iv) Alternative to (i), (ii) and (iii) above, the Uttar Pradesh Government can depute any provincial Civil Service officer for a maximum period of 3 years.

(v) Powers and duties of the Registrar shall be as per the provision of section 14 of the Act.

**Finance
Officer**

(E) The appointment, powers and duties of Finance Officer shall be as as per the provision of section 16 and 17 of Act.

(F) (i) Any teacher of any University can be appointed as the Controller of Examination for a period of 3 years. **Controller of Examination***

(ii) The teacher should have atleast 5 years of experience of working in a College or University.

(iii) Selection committee consisting of Vice-Chancellor as Chairman and two members nominated by Secretary Animal Husbandry Uttar Pradesh Government shall make selection of the candidates for the post of Controller of Examinations. The recommendations of the committee will be sent to the Secretary, Animal Husbandry, Government of Uttar Pradesh, Government will issue the notification.

(iv) Alternative to (i), (ii), and (iii) above, the Uttar Pradesh Government can depute any PCS Officer for a maximum period of 3 years.

(v) Powers and duties shall be as per provisions of section 15 of the Act.

(G) Dean of the Faculty shall be Chairman of concerned faculty and will be responsible to the Vice Chancellor for its administration. The Dean of a Faculty shall have the following powers and duties.

(i) He shall be responsible for organization and conduct of teaching /research/ extension work of the department concerned of the Faculty; and for that purpose shall pass such orders as may be necessary.

(ii) He shall be responsible for due observance of the Statutes and other regulation relating to the Faculty. He shall preside over the meetings of board of concerned faculty.

(iii) He shall inform the Vice-Chancellor regarding activities of the faculty from time to time.

(iv) He shall supervise the admission, registration and progress of the students of the Faculty.

* अधिसूचना 23 मई 2006 पशुधन अनुभाग -2 संख्या 2000सैतीस-2-2006-3(11)2004 दिनांक 17 मई 2006

(v) He shall be responsible for proper maintenance of the building and equipments of the concerned College/Faculty.

(vi) He shall be responsible and serve as the Officer for communication of the official business of the Faculty with other authorities of the University, Students and public.

(vii) He shall prepare the budget of the Faculty in consultation with the Advisory Committee of the Faculty.

(viii) He shall be entitled to grant leave to Heads of the Departments, teachers and scientists and employees attached to him.

(ix) He shall be responsible for any work assigned to him by the Vice-Chancellor and Executive Council.

(H) (i) He shall be responsible for arranging mess facility for the students. **Dean Student Welfare**

(ii) He shall be responsible for smooth running of the activities of alumini association.

(iii) He shall make arrangements for scholarship and such other activities.

(iv) He shall make arrangements for the housing of students.

**Director of
Research**

(v) He shall make arrangements for obtaining the travel facilities for the students for holidays.

(vi) He shall exercise general control on the physical education programme of the University, medical and health services of the students.

(vii) He shall be the Chairman of the Students Disciplinary Committee.

(viii) He shall be responsible for any work assigned to him by the Vice-Chancellor or Executive Council.

(I) (i) The Director of Research shall coordinate all the research activities in the University in cooperation with the Deans of respective Faculty and Colleges.

(ii) He shall be responsible for preparation of the Research Projects by teachers and help in obtaining financial assistance from outside and inside agencies.

(iii) He shall ensure the timely submission of Research Projects to the agencies supporting the projects.

(iv) He shall be the responsible for granting casual leave to the officers and employees working under him.

(v) He shall serve as the Secretary of Research Advisory Committee and shall submit suggestions of Research Advisory Committee for approval to the Vice-Chancellor. The Constitution of Research Advisory Committee will be as follows-

Vice-Chancellor	Chairman
Deans of the faculty	Member
Principals of the College	Member
Director Extension	Member
Director Research	Secretary

(vi) The committee will prepare the detailed outline of research work of the University and will monitor progress of research from time to time.

(vii) He will be responsible for any work assigned by the Vice-Chancellor and Executive Council.

(J) (i) The Director of Extension shall plan and execute all extension programmes and activities in cooperation with the Deans of Faculty and Principles of the affiliated colleges.

(ii) The Director of Extension shall be responsible for dissemination of information from various faculties, Colleges and Krishi Vigyan Kendra to animal owners and farmers.

(iii) Subject Matter Specialist (s) working for extension will be attached to departments of the concerned Faculty or the affiliated College.

(iv) The Director Extension can take the help from the officer(s) and technical employees of the Faculty or the affiliated Colleges for Extension activities.

(v) Director of Extension shall present the suggestions of the Extension Advisory Committee to the Vice-Chancellor for his approval. The Constitution of Committee shall be as follows: -

Vice-Chancellor	Chairman
Deans of the faculty	Member

Principals of the College	Member
Director Research	Member
Director Extension	Secretary

(vi) The committee shall prepare the programmes for extension activities at the State and National level.

(vii) Director of Extension shall be the responsible for granting casual leave to officers and employee working under him.

(viii) He shall be responsible for any work assigned to him by the Vice-Chancellor and Executive Council.

(K) (i) He shall maintain the University library.

**University
Librarian**

(ii) He shall be directly responsible to the Vice-Chancellor.

(iii) He shall prepare the Annual Budget of the University Library.

(iv) He shall be responsible for granting casual leave to the officers and employees working under him.

(v) He shall be responsible for any work assigned to him by the Vice-Chancellor or the Executive Council.

(L) (i) He shall obtain all records of graduate students from the Registrar.

**Director of
Training &
Placement**

(ii) He shall establish contacts with the prospective employers for registered graduates.

(iii) He shall provide direction for further education and jobs for graduates.

CHAPTER-4

The Departments

5. The Department shall be primary unit of education and administration. It shall carry on the teaching, research and appropriate extension programmes of the Faculty/Institution and the affiliated Colleges.

**Head of
Department**

1. The Head of Department shall be responsible for the organization of work of the Department.

2. He shall prepare the departmental budget.

3. He shall report on the teaching, research and extension work of the department to Dean of the Faculty or to the Principal of the affiliated College.

4. He shall be responsible for due care, maintenance and custody of the Departmental property.

5. He shall be responsible for any work assigned to him by the Dean of the Faculty/Principal of the college.

6. He shall be entitled to grant casual leave to teachers and other employees of the Department.

*07 (A) Head of the Department will be appointed by Vice-chancellor on recommendation of Dean/ principal from the Professor working in the Department excluding unsuitable.

(B) The tenure of Head of the Department will be of three years from the date of joining that will not be extended.

*** Amendment: Executive Council meeting No. 07 (20.12.2005), Proposal No. 15**

CHAPTER-5
APPOINTMENT CONDITIONS OF OF TEACHERS SERVICE AND OFFICERS

6. (1) Appointment of the teacher shall be made as per the provision provided in chapter VII section 32 (1-3) of the act.

2. Selection committees for the Deans/Principals, Director, Registrar, Controller of Examination, other officers and teachers of Faculty and teachers of the college(s) shall constituted as per the provisions made under section 32 (4a-d) of chapter VII of the University Act as detailed below.

(I) Registrar/Controller of examination

Vice- chancellor	(Chairman)
Two member nominated by secretary animal husbandry	(Member)

(II) Finance Officer: finance officer shall be appointed by state government notification.

(III) Dean of Faculties/Principal of Colleges: Selection shall be made as per the provision made under section 32 of the Chapter VII of the Act.

(v) Teachers (Professor/Associate Professor/Assistant Professor): Selection shall be made as per the provision made under section 32 of the chapter VII of the Act.

(VI) Other officers of the university

- | | |
|---|----------|
| (i) Vice-chancellor or Dean of Faculty/ Principal of College Nominated by vice-chancellor | Chairman |
| (ii) two experts nominated by the chancellor | Member |

(VII) other employees of the university

- | | |
|---|----------|
| Dean of faculty/principal of the college Nominated by vice-chancellor | Chairman |
| Two professor nominated by the Vice Chancellor | Member |

***(VIII)** The tenure of Dean/ Principle shall be of three years from the date of joining.

*** Amendment: Executive Council meeting No. 07 (20.12.2005), Proposal No. 15**

3. A dependent (wife or husband, son, unmarried daughter and widow daughter) of an employee of the university dying in harness or becoming permanently disabled during the service may be appointed on any non-teaching post of class III or IV is provided be or she fulfils the minimum qualification or is found suitable without selection procedure with following condition-

- The employee was appointed in the University on regular basis that is according to prescribed procedures or
- If his/ her appointment was on ad-hoc form then he/ she should have served for three continuous years in regular vacancy, or
- He/She was permanent employee, and
- The death of the University employee happened during his service period.

- e. If the deceased University employee was a man, then his wife should not be already in job under state government or central government or any corporation owned or controlled state/ central government or in the University.
- f. If the deceased University employee was a woman, then her husband should not be already in job under state government or central government or any corporation owned or controlled state/ central government or in the University.
- g. Candidate who wish to get employed as dependent of deceased should apply to the University within 5 years from the death of deceased.

* **Amendment:** Executive Council meeting No. 10 (3.12.2007), Proposal No.3

7. (1) Officers, teachers and other employees of the university shall be entitled for annual increment from the 1st day of the joining month as per the provision of the Government order of Government of Uttar Pradesh.

(2) If the due date of superannuation of an employee falls on any date of the month except the last date of the month such employee shall retire from the University service on the last date of the respective month.

3. The benefits of terminal leave encashment shall be applicable as per the provision of Government Orders of the Uttar Pradesh government.

4. After superannuation, the pension and other retirement benefits shall be applicable as per provision Government Order of the Uttar Pradesh Government.

8 (1) The Exclusive Council shall subject to confirmation by the Chancellor have the power to confer Honorary Degree and other academic distinctions on the recommendation Academic Council.

Section 39 c

(2) All proposals for the conferment Honorary Degree shall be made to the Committee constitute by the Vice-Chancellor. Recommendation of the Committee shall be place before the Academic Council. Recommendations of the Academic Council shall be sent to Executive Council. The resolution of the Executive Council shall be sent to the Chancellor of the University for his/her approval. The Honorary Degree/Diploma shall be awarded only after the approval of the Chancellor.

9. The University shall, on the recommendation of the Academic Council and approval of Executive Council withdraw any degree or diploma granted by it from a person on the following grounds.

Section 39 d

(a) Conviction by a court of law for any offence, which in opinion of the academic council or is serious offence involving moral turpitude.

(b) Default with payment of university dues.

10. Regulations approved from time to time to time in this regard by the Executive Council shall be followed.

Section 39 e

11. The University shall award the fallowing Degree, and Diplomas on the conditions laid down by the Executive Council.

(a) Undergraduates (Bachelor of Veterinary Science and Animal Husbandry) and post graduate degree (Master of Veterinary Science, Ph.D) in

Veterinary Faculty and undergraduate and postgraduate degree in other Faculties on the recommendation of the Academic Council and approval of the Executive Council.

(b) Diploma etc. shall be awarded on the recommendation of the academic council executive council.

12. (a) Student will be admitted on the basis of academic regulation 2004 or amended by the Academic Council from time to time.

(b) Students will be registered in every academic session. The Registrar will enroll names only after deposition of the University fee and registration.

(c) Enrollment of the student shall continue on the basis of regulations set by the Academic Council.

(d) University can conduct one or more examination for the following: - Entrance test, qualifying examination, midterm examination, final examination, pre-final examination, annual examination, announced and unannounced examination, small questions examination, practical examination Viva-Voice examination, any other type of examination, as approved by the Academic Council.

(e) In every course, marks of all the examination will added in the final examination result at the end of the academic session with the conditions laid down by the Academic Council. Only the concerned subjects examiners are authorized to set the question paper and evaluate the same.

(f) Answers of the question papers shall be given only in medium prescribed by the University.

(g) For any study/course or programme, entrance examination, degrees and other academic distinctions, the fee structure shall be fixed by Executive Council on the recommendation of Academic Council.

Section 39 h

13. Fellowship, scholarship, studentship, exhibitions, medals and prizes shall be awarded as per the regulation recommended by the Academic Council and approved by the Executive Council.

Section 39 i

14. The conduct of examinations, including term of office and manner of appointment and duties of examining bodies, examiners and moderators shall be as per the regulation recommended by the Academic Council and approved by the Executive Council.

CHAPTER-6

Emoluments terms and conditions of service of the Vice-Chancellor

15. (1) (i) The Vice-Chancellor shall be appointed in the manner laid down by the Act. He shall be entitled to a free furnished residence. The university shall maintain the Vice- Chancellor's residence and the apartment ground if any.

(ii) The Vice-Chancellor shall get the pay scale as notified by the Indian Council of Agriculture Research and the State Govt. and the changes if any from time to time, shall be directly and automatically applicable in this University.

(iii) The Vice –Chancellor shall not be entitled to benefits of the University Provident Fund.

(iv) The Vice –Chancellor shall be entitled to earn leave on full pay for 1/11th of the period spend on active service. In addition to the leave noted above, the Vice-Chancellor shall be entitled in case of illness or on account of private affair to earn leave without pay for a period not exceeding 3 month during the of period of his three year tenure, provided that leave taken without pay may be subsequently transferred in to leave on full pay to the extent to which leave may have become due.

(V) The Vice –Chancellor may, carry on the duties from outside the main campus (but in India) and for it no written permission is required.

(VI) The Vice-Chancellor will not have to enter in to a written contract as required.

(VII) If Vice-Chancellor is relieved from his parent Department/Organization on deputation to join as Vice-Chancellor. The University shall pay the pensionary benefits and salary contribution to the parent Department/Organization.

2. (a) Number of teacher in each department and their qualification shall be as recommended by the Academic Council and approved by the Executive Council.

(b) The number of other salaried employees of the university and their qualifications shall be as recommended by the Vice-Chancellor and the approved by the Executive Council.

(c) The emoluments of the Academic staff shall be such as may be approved by the Executive Council on basis of recommendation of Indian Council of Agriculture Research/University Grant Commission /State Government. Other allowances and financial benefits shall be as per the Government Order of Government of Uttar Pradesh.

(d) Emoluments of the other employee of the university shall be as recommended by the Vice-Chancellor and approved by the Executive Council. Other allowances and financial benefits shall be as per the Government order of Government of Uttar Pradesh.

(e) On the matters regarding fixation of salary of the officers, teachers and employee in the University decision of the Vice-Chancellor shall be final.

(f) The Executive Council or the Vice-Chancellor as the case may be, shall have the power to sanction a higher start than the minimum of the pay scale, accelerated increment, allowance etc. as they deem fit.

(g) The executive council shall in special cases have the power to create a post not covered by other position.

(h) Vice-chancellor shall also have the power to sanction payment of wages, overtime charges and other emolument (including conveyance charges, honorarium, remuneration for professional assignment etc.) to the officers, teachers and employee of the University

(i) The Vice-Chancellor shall have to approve:-

(I) Various rates of remuneration of outsiders and regular staff of the University for doing work not covered under their normal duties

(II) The wages of different category of daily paid workers of the University

**Number
qualifications
emoluments of
other
employee of
the University**

provided that the wages so fixed shall not exceed those fixed for similar category by the State Govt. or any authority determined by the Government.

(III) Remuneration for various works connected with the conduct of Competitive Entrance Examination shall be paid as per the rates proposed by the Vice-Chancellor and approved by the Executive Council from time to time.

3. Conditions of service, Appointment, Suspension, Removal:

Conditions of service, Appointment, Suspension, Removal and Control

(a) Except in cases of Govt. servants on deputation, all employees of the university shall be required to enter in to a written contract at the time of joining the service University service

(i) As per provision made in the section 51c of the act services of every whole time teachers/employees and officers of the erstwhile University shall stand transferred to the University on term and conditions as they stood immediately before such transfer.

(II) Pensionary benefits, and other financial benefits of every teachers/employee and officers of the erstwhile university who superannuated before the creation of Uttar Pradesh Pandit Deen Dayal Upadhyaya Pashu Chikisa Vigyan Vishwavidyalaya Evam Go-Anusandhan Sansthan, Mathura shall be paid as such by Uttar Pradesh Pandit Deen Dayal Upadhyaya Pashu Chikisa Vigyan Vishwavidyalaya Evam Go-Anusandhan Sansthan, Mathura*

* अधिसूचना 23 मई 2006 पशुधन अनुभाग -2 संख्या 2000सैलीस-2-2006-3(11)2004 दिनांक 17 मई 2006

(b) Every person appointed on probation against a permanent post, shall be medical examined in the manner prescribed by the University and the police shall verify his/her antecedents

(c) Every employee of the University, on his first appointment against a permanent post shall be on probation.

(d) The period of probation shall ordinarily be two years. The appointing authority can extend it, if the work and conduct of the concerned officer, teacher or employee is found unsatisfactory.

(e) At the end of probation period, the employee may be confirmed provided his work and conduct are found to be satisfactory. If he is not confirmed, his service shall be deemed to have been terminated of the probation period.

(f) The University can transfer any officer or employee on any equivalent post within or outside the main campus of the University.

(g) Ordinarily, officers teachers and employees of the University shall be entitled to initial basis pay of that cadre however on the recommendation of the Selection Committee, the employer can sanction a higher start.

(h) Annual confidential report shall be obtained from each officer, teacher or employee of the university.

(i) If the dates of superannuation of a university officer/employee/teacher falls due on any date during the current month such employee shall retire on the last day of the respective month. The increment shall be allowed on the 1st day of concerned month.

(j) Unless otherwise provided in the Act or the Statutes, the appointment,

removal from the service or any other kind of punishment, including the authority to withhold increment of officers, teachers or employees of University shall rest with the appointing authority.

(k) The Vice-Chancellor, however, shall exercise the following powers in this regard:-

- (i) Making such enquiries as he may consider necessary to ascertain facts and collect data involving, allegations of irregularities or misconduct on the part of any officers, teachers or employee of the University
- (ii) Calling for the explanation of any officers, teacher or employee of the University
- (iii) Initiating and conducting disciplinary proceedings against any officers teacher and employee.
- (iv) Awarding minor punishment such as award of a character roll entry or stopping the annual increments for a period not exceeding three years.
- (v) If the order of punishment is by the Vice-Chancellor, the person effected shall have the right to appeal to the Executive Council within three months from the date of issue of orders.
- (vi) However, the Vice-Chancellor may suspend any employee of the University in continuation of or the during the pendency of enquiry against him where the allegation or charges are of serious nature.

4. The services of an officer, teacher or employee of the University can be terminated by the appointing authority only on the following grounds:-

- (i) Misconduct including disobedience of the orders of the concerned authority;
- (ii) Commission of any act, Which in the opinion of the appointing authority involves moral turpitude.
- (iii) Misappropriation of the funds or property of the University
- (iv) Corruption
- (v) Physical incapacity or unsoundness of mind
- (vi) Abolition of the post

5. Every employee against whom disciplinary action is intended to be taken shall be given an opportunity of making a representation in writing to the authority of the University

6. When an employee, who was suspended, is Finally reinstated, he shall get full pay unless the authority concerned has ordered a deduction to be made for the suspension period as a punishment.

7. A suspended person shall not be entitled to any leave for the period of suspension.

8. An increment shall ordinarily be dawn as a matter of course provided that the concerned authority has not ordered to withhold the increment.

9. Where an efficiency bar has been prescribed in a time scale of pay, the increment next above the bar shall not be given without the specific sanction of the authority concerned.

10. The officer, teacher or employee shall devote his whole time to the service of the University and shall not engage in any trade or business or take active part in politics with out prior permission of the authority.

11. The employee during the period of service of the University can apply outside the University subject to the following conditions

(i) Staff member are not permitted to apply for a job outside the University directly such application shall be submitted to the Vice-Chancellor through proper channel for onward transmission

(ii) All such application should reach the office of the Vice-Chancellor well in time.

12. The record of service and activities of the employee of different categories shall be maintained in the Vice-Chancellors office in the manner prescribed by the Vice-Chancellor. Adverse remark entered in the service record or character roll shall be communicated to the employee in writing.

13. (i) Class IV employee can be promoted to the super class IV and class III posts based on seniority and suitability provided they fulfill the minimum requirement as per Government Regulations.

(ii) From junior clerk to senior clerk, from senior clerk to head clerk, from head clerk to head assistant, head assistant to assistant account officer or assistant registrar, the promotions will be made based on the seniority and suitability provided the individual possess the requisite prescribed qualification for the post.

(iii) Lab Assistants can be promoted to the post of Senior Lab Assistant subject to the condition of creation of the post of senior lab assistant by the Government and to the lab technician based on the seniority and suitability provided the individuals possess the requisite and prescribed qualification for the post.

(iv) Promotions of other employees and officers of the university shall be done as per the provision of the Government Orders.

(v) Promotions of teachers shall be made as per the orders issued by University Grant Commission/Indian Council of Agriculture Research and State Government and approved by Executive Council.

CHAPTER-7

16.1 University shall have following faculties –

(i) Veterinary Science & Animal Husbandry.

(ii) Any other faculty as may be approved by the executive council

REGULATIONS FOR HOLDING THE CONVOCATION OF THE VISHWAVIDYALAYA*

1. Ordinarily one or more Convocations for conferring degrees shall be held each year at any Campus of the University Head Quarters of the Vishwa Vidyalaya on such date and at such time as the Chancellor may appoint.

2. Not less than four week's notice shall be given by the Registrar of all

meetings of the Convocation by notification in the news papers.

3. The candidate desiring to take the degree in person shall apply to the Registrar on the prescribed form obtainable from the office of the Vishwa Vidyalaya. The applications must reach the Registrar ten days before the date fixed for the Convocation accompanied by a fee of Rs. 50/-
4. The Vishwa Vidyalaya will supply uttariya to the candidates receiving degrees in person on payment of Rs.25/-. This uttariya fee of Rs. 25/- will in no case be refunded or adjusted towards fee for obtaining degrees in absentia.
5. The candidates who do not present themselves in person at the Convocation will be treated as receiving degrees in absentia. Such candidates shall apply to the Registrar in the prescribed application form and the fee for obtaining the degree in absentia will be Rs.300/- for all such students.
6. Candidates must appear in the prescribed academic dress at the time of convocation.
7. A rehearsal shall be arranged a day before or on the day of Convocation as required at which candidates for Degree must be present. Candidates absentee from rehearsal will not be allowed to participate in Convocation.
8. The Registrar shall issue a notice to each recipient of a Degree intimating the convocation programme and the procedure to be observed.
9. The academic robe for the convocation shall be as follows:
 - (I) Black gown and black hood with appropriate uttariya for non-Ph.D.'s.
 - (II) Red gown with red hood with appropriate uttariya for Ph.D.'s .

Member of Procession: Maroon colour with golden embroidery in the uttariya of the chief guest, the Chancellor and the Vice-Chancellor; silver embroidery of others.

Faculties: Blue uttariya for Veterinary Faculty. Uttariya for graduates will have yellow ribbons, those of post-graduates will have saffron ribbons and those of Ph.D.'s will have red ribbons.

University seal will be printed or embroidered on both ends of the uttariya at about ½ metre above each end

“CONVOCATION PROCEDURE”

1. The Chancellor, the Chief Guest, Vice-Chancellor, and Members of the Executive council and Members of the Academic Council shall assemble in the place notified for the purpose at the appointed hour and shall walk in procession in prescribed academic robe in rows of two in the following order to the Convocation hall. The procession will be led by the Registrar.

REGISTRAR

MEMBERS OF ACADEMIC COUNCIL, HEADS OF DEPARTMENTS

DEANS OF FACULTIES

MEMBERS, EXECUTIVE COUNCIL

VICE-CHANCELLOR

A.D.C

CHANCELLOR

A.D.C

CHIEF GUEST

SECRETARY TO CHANCELLOR

2. The Chancellor, the Chief Guest, the Vice-Chancellor and the Registrar shall be seated in the front row on the dias and the Members of the Executive council and Academic Council will be seated in the next row. The recipients of degrees honoris causa will be seated in the front row by the sides of the dias.
3. On the procession entering the hall, the assembly shall rise and remain standing till members of the procession have taken their seats on the dias.
4. The proceedings of the Convocation will commence the singing of Bande-Matram to be followed by University song. Then the Chancellor will declare the Convocation open and in his absence, the Vice-Chancellor will do so. The Vice-Chancellor will say, Mr. Chancellor, I request you to declare the Convocation of U.P Pt. Deen Dayal Upadhaya Pashu Chikitsa Vigyan Vishwa Vidhyalaya Evem Anusandhan Sansthan open.” The Chancellor will say, “I declare the..... Convocation of U.P Pt. Deen Dayal Upadhaya Pashu Chikitsa Vigyan Vishwa Vidhyalaya Evem Anusandhan Sansthan open.”
5. The Vice-Chancellor shall read out his report.
6. After the report of the Vice-Chancellor is over there will the exhortations as mentioned below by him:

कुलपति: मैं दीक्षा देता हूँ
सत्य बोलो,
कर्तव्य—पालन करो,
अध्ययनशील रहो।

स्नातकगण: मैं प्रतिज्ञा करता हूँ।
कुलपति स्वस्थ बनो,
समृद्ध बनो,
उदार बनो।

स्नातकगणः मैं प्रतिज्ञा करता हूँ।

कुलपति देश को बलवान बनाओ,
देश को सुखी बनाओ,
देश को गौरवपूर्ण बनाओ।

स्नातकगणः मैं प्रतिज्ञा करता हूँ।

कुलपति पशुधन के विकास के लिए
नए-नए अनुसंधान करो,
नए ज्ञान का अध्ययन करो
अनुसंधान के परिणामों का प्रसार करो।

स्नातकगणः मैं प्रतिज्ञा करता हूँ।

कुलपति सत्य से विचलित न होना।
कर्तव्य से विचलित न होना।
उत्थान-कार्य से विचलित न होना।
कल्याण-कार्य से विचलित न होना।

स्नातकगणः मैं प्रतिज्ञा करता हूँ।

कुलपति तुम्हारा जीवन मंगलमय हो।

7. The Honorary Degrees, if any, shall then be presented.

8. This Registrar, will then request the Deans of the Faculties to present students for the award of degrees provided that degrees to Ph.D. scholars shall be awarded individually. The Deans shall present their students in the following order.

Ph.D

M.V.Sc.

B.V.Sc.& A.H.

All the presentees will stand when the Dean present them to the Chancellor/Vice-Chancellor for the degrees and will remain standing till they are admitted to the Degrees.

9. Deans will say:

“Mr. Chancellor/Vice-Chancellor, I present to you Shri...../.....
Candidates who has/have been examined and found qualified for the degrees
of.....to which I pay he/they may be admitted.

The Chancellor/Vice-Chancellor will say:

“By virtue of the powers vested in me as Chancellor/Vice-Chancellor of U.P. Pt. Deen Dayal Upadhaya, Pashu Chikitsa Vigyan Vishwa Vidhyalaya Evam Anusandhan Sansthan, I admit you/one and all, to Degree and I charge you that ever in your life and activities you prove yourselves worthy of the same.

10. After the distribution of Degree is over, the Registrar shall call the recipients of merit Medals and prizes. They shall stand before the Chancellor/Vice-Chancellor who shall present the medals.
11. The Chancellor/Vice-Chancellor will introduce the Chief Guest and request him to deliver the Convocation address.
12. The Chief Guest will then deliver the Convocation address.
13. The Chancellor/Vice-Chancellor will then declare the convocation closed.
14. Singing of National Anthem.
15. The procession will leave the Convocation hall in the following order and the assembly will stand.

SECRETARY TO CHANCELLOR

A.D.C

A.D.C.

CHANCELLOR

CHIEF GUEST

VICE-CHANCELLOR

MEMBERS, EXECUTIVE COUNCIL

DEANS OF FACULTIES

MEMBERS OF ACADEMIC COUNCIL, HEAD OF DEPARTMENTS

REGISTRAR

***Amendment:** Executive Council Meeting No. 13 (12.12.2008), Proposal No. 05

CHAPTER-8

Leave Rule

17. (1) the Statutes shall apply to all employee of the University except those government servants who are working in the university on deputation .

(a) **Right of leave:** leave can not be claimed as a matter of right, when the exigencies of service so demand leave of any description may be refused or the employee may be compulsorily recalled from leave by the sanctioning authority.

(b) **Earned leave:** Leaved shall be earned by period spend on duty.

(c) **Commencement and termination of leave:** leave ordinary begins from the date on which leave as such is actually availed of and ends on the day

proceeding on which duty is resumed or if duties are relinquished or resumed in the afternoon the leave shall commence or end respective on the following days. Sundays or other holidays or University vacation may be prefixed as well as suffixed to leave with the permission of granting authority.

(d) The powers of granting all kinds of leave except causal leave to officer of the University and teachers will rest with the Vice-Chancellor and in the case of other employees with the Department Heads. Subject to such general or specific instruction as may be given by the Vice Chancellor, the Dean/Principles/Director/Departmental Heads may also sanction earned leave up to 30 days to the employees up to the rank of Assistant Professors. Causal leave to the Dean /Principle Director and officers of the university will be sanctioned by the Vice-Chancellor and to other members, including teachers by the Dean/ Principal, Directors and Departmental Heads-concerned.

(e) Following kinds of leave shall be admissible:

1. Causal leave
2. Earned leave
3. Half-average pay leave
4. Extraordinary leave
5. Maternity leave
6. Medical leave
7. Study leave*

1. **Causal leave:** An employee of the university shall be eligible for 14 days causal leave in each calendar year. This leave cannot carried over to next year.

2. **Earned leave:** An employee of the University shall be entitled to earn leave on full pay as per the provision of Government Order or as amended from time to time provided. Further that when the total of earned leave accumulates to three hundred days, an employee shall cease to earn such leave.

3. **Half average pay:** all the employee of the University shall be entitled to leave on half average pay as per provision of Government Order or for Government regulation as amended from time to time.

4. **Extra ordinary leave:** In case of necessity and when no other leave is due, leave without pay may be granted subject to the conditions to be specified at the time of granting the leave.

5. **Maternity leave;** The female employee of the university shall be entitled to 90 days maternity leave at the time of delivery of child subject to revision by the State Government. This will be in addition to all other leave available.

6.(A) **Leave on a Medical Certificate for Permanent Employee :** A permanent employee of the University may be granted leave on medical certificate not exceeding 12 months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given on production of a certificate from such medical authority as the Vice-Chancellor may by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority. Leave on medical certificate

will be admissible to permanent employee subject to the condition that no leave may be granted under this Statute unless the authority competent to sanction leave is satisfied that there exists a reasonable ground that the University employee will be fit to return on duty after the expiry of the leave applied.

(b) Leave on Medical Certificate for Temporary Employees: A temporary employee of the university may be granted leave on medical certificate not exceeding four months in all during his entire service provided that leave on medical certificate together with earned leave, if any shall not exceed eight months at a time. Such leave shall be granted on production of a certificate from such medical authority as the Vice-Chancellor may, by general or special order specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on medical certificate will be admissible to temporary employee subject to the followings conditions-

1. The post from which the university employee proceeds on leave is likely to continue till his resumption of duty.
2. No leave may be granted under this Statute unless the authority competent to sanction leave is satisfied that there is a reasonable possibility that the University Employee will be fit return on the expiry of the leave applied for

7. Study Leave:

GUIDELINES FOR Ph.D STUDY LEAVE:

Eligibility for a teacher to avail study leave for pursuing higher studies

Study leave may be granted after a minimum of 3 years of continuous and satisfactory service as an Assistant Professor to pursue his/her Ph.D to enable the teacher to keep abreast with modern developments in the field of his/her work and thereby improve his/her competence and usefulness to the University and upgrade his/her carrier prospects. He/she may be granted leave with full pay and allowances, within the university or outside the university However, those candidates who want to avail study leave without pay, a minimum period of only two years of continuous service will be essential. However, clearance of probation period will be mandatory for sanction of study leave.

2. Duration of study leave.

Period of study leave shall be as under:-

PhD within the institution	3 semesters (18 months) for course work including comprehensive examination
PhD from outside the institution	Grant of study leave for 36 months

Note:

1. Those who pursue PhD studies within the university have to rejoin after comprehensive examination and continue their research work by registering not exceeding 09 credits per semester.
2. At the end of the said study leave period, those who have gone for PhD outside the university, if there is further need of leave for completion of Ph.D they may continue their Ph.D by taking leave to which they are eligible or leave without pay. The maximum period allowed will be 5 years. If the incumbent fails to complete PhD within 5 years time, he/she has to rejoin the duty and pay the entire salary which he/she received during the leave period.
3. No teacher shall be entitled to study leave as a matter of right. Study leave will be sanctioned keeping in view the teaching, research and extension responsibilities of the concerned department and the implications of sanction of study leave in the light of availability of adequate and appropriate personnel to meet the departmental needs. It shall be restricted to one staff per department or maximum of 25 % of the teaching staff strength of the department at a time and the next incumbent from the department will be allowed to avail the study leave only after the previous one joins back his/her duties or likely to join back within 3-6 months.
4. No employee shall claim any change in his/her status, seniority, scale of pay or any other condition of service in lieu of his/her having acquired higher qualifications. This, however, will not apply to such benefits which would have accrued to the teacher, had he/she not been undergoing postgraduate training.
5. (a) The incumbent granted study leave as above shall be required to execute a bond before proceeding on study leave to serve the university on return after completion of Ph.D course for a period of double the study leave plus one year. However the candidate availing the study leave without pay will have to execute a bond to serve the university for a minimum period of one year plus study leave period without pay.
(b) Those teachers, who are registered in the university for pursuing Ph.D degree, will not be allowed to guide PG students during their course of study.
(c) In case the incumbent fails to serve the university for the period as required in the bond or does not rejoin the university after completion of study leave, he/she has to pay the salary and allowances for the entire period or for the left over period for completion of the bond, as the case may be.

6. In addition to executing a bond as aforesaid, the teacher shall have to provide two sureties or a fidelity bond of an insurance company or a guarantee by a scheduled bank. The sureties furnished should be acceptable to the university. Where the two sureties are provided by the regular employees of the university; the university may waive the additional requirement of fidelity bond of an insurance company or a guarantee by the scheduled bank. The surety clause shall form the part of study leave bond and the persons who have given surety shall be liable to pay to the university an amount recoverable from the teacher concerned on his/her failure to fulfill the obligations of the bond.

7. (a) Normal annual increments, arrears and other emoluments will continue to be given for entire period of study leave of the incumbent, as would have accrued to the teacher, had he/she not been on study leave further, those who got admission with fellowship into Ph.D through national competition such as ICAR, CSIR, DBT etc, shall also be paid full salary in addition to the amount of fellowship in case they have applied for fellowship through the university.

(b) No In-service teacher shall be entitled to any other allowance such as travelling allowance or monthly allowance etc.

8. Application for the grant of study leave shall be made by the teacher concerned through proper channel to the Registrar, furnishing the details in his/her application at least 3 months before the date on which he/she intends to avail such leave

9. Study leave period shall be counted as service for pension/contributory provident fund, provided the teacher joins the university on the expiry of his/her study leave period. However the study leave period will be excluded for promotion/CAS or direct selection.

10. Study leave granted to a teacher shall be deemed to be cancelled in case it is not availed in current academic session provided that where study leave granted has been so cancelled, the teacher may again apply for such leave after a gap of one year.

11. The teacher should submit to the Dean, faculty, six monthly reports of progress in his/her studies from his/her supervisor or the head of the institution. This report shall reach the Dean within one month of the expiry of every six months of the study leave. If the report does not reach the Dean within the stipulated time period, the payment of salary may be deferred till the receipt of such report. In case such report is unsatisfactory, the study leave may be cancelled and the incumbent shall then have to resume duties immediately and deposit the actual amount drawn towards salary including allowance for the period spent on study leave. No

application for study leave shall be entertained from such an incumbent during the rest of his/her service period.

12. Study leave shall be granted by the Vice Chancellor on the recommendations of Head of the department and Dean of concerned faculty.

13. No teacher who has been granted study leave shall be permitted to alter substantially the course of study without approval of the Vice Chancellor.

14. To avail the study leave, a teacher must have a minimum of 10 years of his /her service remaining after the expiry of his/her proposed study leave

Guidelines for Study leave for Post - Doctoral Programme

1. A teacher desirous of pursuing Post-Doctoral study in India or abroad may also be provided opportunity of study leave for maximum period of two years with full pay and allowances.
2. The study leave for Post-Doctoral programme may be allowed only after five years of regular service and the candidate should not have any adverse entry in his/her C.R.
3. Such teachers will have to furnish a bond for a period double the duration of study leave plus one year.
4. Those teachers, who have already availed study leave for Ph.D., may also be considered for grant of Post-Doctoral study leave but only after minimum cooling period of 5 years or completion of the bond period plus 2 years and in no case, the period of their Post-Doctoral study leave will exceed one year.
5. Other rules as mentioned for study leave for Ph.D. will be applicable for Post-Doctoral study leave as well.

Amendment: Executive Council Meeting No. 19 (07.10.2011), Proposal No. 03

CHAPTER-9 DEPUTATION

Deputation

18(1) Teacher and employee of the University can be allowed deputation for service outside the University for a period not exceeding a maximum period of 5 years these employee will be entitled for pension contribution and leave salary as per contribution from the employee.

(2) Deputation is allowed after obtaining permission from the appointing authority.

(3) Employee and teacher from other institution of Government with due permission from their parents Department/ Institution will also be entitled for the above provisions of pension contribution to there parents Institution or Department.

(4) The Executive Council may, in special cases, decide to send any of its

academic staff for special study or research abroad or to any places in India on such terms and conditions as it considers fit.

CHAPTER-10

AGE OF RETIREMENT

Age of retirement

*19. The age of superannuation for the teachers of the University shall be 62 years and the age of superannuation for the non teaching employees of the University shall be 60 years. This age of superannuation can be changed from time to time according to Government Orders.

i) Provided that if the date of superannuation of a teacher falls after June 30, the teacher shall continue in service till the end of academic session i.e. up to June 30 the teacher shall continue in service till the end of academic session 30, following and will be treated on re-employment from the date of superannuation till June 30, following.

ii). Provided further that if the date of superannuation of an officer or employee falls due on any date during the month except the last date of the month, then employee shall retire on the last date of the respective month.

iii). Notwithstanding anything, the appointing authority may, at any time by notice to any employee (whether permanent or temporary) without assigning any reason require him to retire after he attains the age of 50 years or such employee may by notice on the appointing authority seek voluntary retirement at any time after attaining the age of 45 year or after he has completed 20 years of service whichever is earlier as per provision contained in the Financial Hand Book or amended from time to time.

*अधिसूचना 23 मई 2006 पशुधन अनुभाग -2 संख्या 2000सैतीस-2-2006-3(11)2004 दिनांक 17 मई 2006

Chapter -11

General provident fund/University provident fund

20. 1 In these statutes-

a). "Salary" means monthly salary and includes all fixed monthly allowances as from time to time defined by the State Government for this purpose.

b). "Servant" means every whole time officer or employee of the University other than one who have been sent to the University by Government on Deputation or who being on leave from a Government post is appointed substantively by the University against a permanent post or a temporary post either in the university itself or in any schemes running under University.

c). "Subscriber" means a servant on whose behalf a deposit in the University Provident Fund/General Provident Fund is made under these statutes.

d). "Saving bank" means the Post Office or any Nationalized Bank where

there is saving account.

e). "Interest" means the interest which is paid on a deposit in the post office savings bank or any Nationalized savings bank, as may be determined from time to time for deposit in Post Office or Nationalized Bank Savings Bank.

f) "Dependent" means any of the following relations of a deceased who is nominated by the subscriber to the provident fund viz wife husband parents, child, minor brother, unmarried sisters and deceased son widow and child.

2. Every Officer/ Teacher/ Employee/ Subscriber of the University shall subscribe to the University Provident Fund/General Provident Fund at the rate of 10 per cent of his salary for which an account will be opened by the University for University Provident Fund account and for General Provident Fund and the amount will be deposited in the General Provident Fund account in the treasury. However, the subscriber is allowed to contribute to the extent of 20% (per cent) of his salary; but the rates of contribution in University Provident Fund by the University will remain as prescribed. The deduction shall be made by the University upon every salary bill presented. In the calculation this deduction, fraction of a rupee shall be omitted. Subscription by the subscriber, when on leave or drawing less than full pay, will be optional. The amount so deducted together with the contribution by the university under clause 3 below will be deposited in the Treasury/Saving bank. The payments in respect of the monthly deduction and contribution shall, so far as possible be made into the Treasury/Saving bank within two days of the receipt of the money in order that interest may accrue. The following procedure will be adopted in this regards :-

The Post Office/Nationalized bank will open individual accounts for all the subscribers to the University Provident Fund the University will arrange that all sums to be credited to these accounts shall be sent to the Treasury/Saving Bank accounts/Post office well in time. A list in the Form No. 1 appended to these Statutes showing the detail of the amount to be credited. The General Provident Fund account of each officer/teacher/employee of the University shall be at the University & shall be at the university & shall be deposit in the treasury at Mathura.

3. The Finance Officer shall maintain the details of the Provident Fund account including deduction and the interest according to Government provisions.

4. Withdrawal from the Provident Account will be permitted when a subscriber's service in the University comes to an end his retirement, resignation, death or otherwise. Provided that no servant, whose services have been dispensed with on which in the opinion of the Executive Council is gross misconduct, shall be entitled to receive the amount of the contribution made by the University on his behalf and the interest thereon any contribution and interest hereon with held under statue shall belong to the University and shall be credited

to the University account employee shall be entitled to received all the University contribution along with the interest incurred thereon only when he/she has served the University for minimum period of 36 months and he must have received the permission to resign from the post.

5. In the case of severe illness of a subscriber or his dependent, purchase of land, construction of house or the repair of the old house, education of the children, or any other obligatory expenses commensurate to the subscriber's status which, by customary usage he/shall have to incur in connection with the marriages, funerals and other ceremonies of person actually dependent on him, the Vice-Chancellor may permit a subscriber a temporary withdrawal from the amount subscribed by him/her and the interest thereon, such an account as the Vice-Chancellor may deem fit, provident that the sum advanced shall not exceed six months salary of the subscriber, or fifty per cent of the sum subscribed by the subscriber with the interest accumulated thereon which ever is less as per the Government Order issue by the Government from time to time. The Vice-Chancellor may, however, in exceptional cases sanction the amount of loan over and above the limit, provided that the sum so advanced shall not exceed seventy five per cent of the sums subscribed by the subscriber. Provision for the taking advance (refundable or nonrefundable) from University Provident Fund/General Provident Fund account shall be regulated in such a manner as it may be prescribed by the Government of Uttar Pradesh for this purpose.

Note: the amount advanced under this Statue shall be such as is divisible in to thirty-six equal amounts in whole rupees.

6. The amount advance under clause 5 shall be refunded to the fund in the thirty six monthly installments. A subscriber may, however at his option may make the payment in less than 36 installments or may repay two or more installments commencing from the first pay of the full months salary after the advance is granted. The installment will be paid by compulsory deduction from salary and will be in addition to the usual subscription.
7. Final withdrawals from the Provident Fund shall also be permitted for the purpose of construction or purchase of a house by the subscriber, marriage of subscriber's son or daughter, higher education outside or inside India of the children etc. of the subscriber on the same term and conditions as are admissible to the employee of the State Govt. Under rules framed by the State Govt. in this behalf from time to time.
8. (1) Each subscriber must file in the Office of the Finance Officer of the University a declaration in the from II appended to these statues showing how he wishes (nomination) the amount of his accumulation in the fund to be distributed in the event of his death or become insane

Provident that, if subscriber has got dependents, he shall not be permitted to nominate any outsider.

(2) The subscriber may, from time to time, change his nominees by a written application duly witnessed to the Finance Officer of the University. A register of such nominees shall be kept in the University office.

9. Any sum, standing to the credit of any subscribers Government Provident Fun/University Provident Fund Account at the time of his retirement or death and payable to self or any dependent of the subscriber or to any such persons as may be authorized by law to receive payment on his /her behalf, shall, subject to any deductions be authorized by the Statutes vest in the dependent and shall be free from any debt or other liability incurred by the deceased or incurred by the dependent before the death of the subscriber.

By Order,
LOV VERMA
Pramukh Sachiv.

*CHAPTER 12

Travel Allowance

1. Travel allowance/ Daily allowance will be paid to the Officers/ Teachers/ Employees as Government Order issued by Government of Uttar Pradesh from time to time.
2. Travel allowance/ Daily allowance will be permissible/ paid to the Members of different committees, all the authorities, members of Executive Council for attending meetings of University as per Government Order.
3. Akaryalayi members will get travel allowance on rate similar to the rate which he use for personal work.
4. In the interest of University work Vice-chancellor can allow any Employee/ Teacher/ Officer to travel by Air, Air Conditioner Coach or personal vehicle/ taxi.

***Amendment:** Executive Council Meeting No. 07 (20.12.2005), Proposal No.

Form -I

Month of

Account number as in the pass book	Name of subscriber	His subscription	Contribution by the university	Amount of advance refunded	Total
1	2	3	4	5	6

Total

Dated:

Uttar Pradesh Pandit Deen Dayal Upadhyay
Pashu Chikitsa Vigyan Vishwavidyalaya
Evam Go- Anusandhan Sansthan, Mathura

Form -II

For subscribed

Form of declaration

I hereby declare that in the event of my death or on my becoming instance, the amount of my credit in the Provident Fund shall be distributed among the persons mentioned below in the manner shown against their names:

Name and Address of the nominee or nominees	Relationship with the subscriber	Whether major or minor (if minor state date of birth)	amount of share of deposit
1	2	3	4

Date

Signature and Designation of subscriber
Two witnesses to the signature of the subscriber

1. Name:
2. Occupation
3. Address

1. Name:
2. Occupation
3. Address